

Mobile Loaves & Fishes Summer Camp

COVID-19 Re-Opening Plans Summer 2021

Procedures and Operations

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Section 1: Letter from the Director

Mobile Loaves and Fishes Summer Camp (“MLF Camp,” “Camp 2021,” or “camp”) is built upon the premise of service to others. Therefore, we must strive to serve our campers and staff by keeping them healthy and safe while they learn and have fun with us. In light of the ongoing COVID-19 pandemic and in accordance with guidance from the Centers for Disease Control (CDC), the state and local government authorities, and the Diocese of Austin, we are taking the following precautionary measures to ensure the safety of the campers and staff on our campus for the summer of 2021. Our plans to meet these guidelines are based around four foundations: monitoring and responding to camper and faculty health; limiting and eliminating unnecessary or risky activities and visits to the campus; refining cleaning and disinfection protocols; and finally, providing a safe, fun environment for campers.

It is important to note that the information below is based on the public health situation as we understand it today and is intended to support planning for the summer of 2021. We will continue to respond to guidance from the Bishop, the Governor and state and local governments as policies, requirements, and restrictions may change. Our goal is to re-evaluate all policy and procedures as necessary for changes and modifications.

Section 1.1 Catholic Identity

MLF Camp draws campers from a wide variety of religious traditions. Historically our campers have been very roughly 50% Catholic, 30% other Christian denominations, and 20% other or undisclosed. Therefore, the camp is presented as a service camp with its very clear roots in broad Christianity. We continue to focus on teaching campers to live a life of service in the traditions of the Gospel and scripture.

Section 2: Other Camp Activities & Instruction

Section 2:1 Safety Protocols

Important note: While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools and camps can take to reduce the risks to campers, staff, and their families significantly. This guidance is based on what is currently known about the transmission and severity of coronavirus disease 2019 (COVID-19) from CDC, Governor Mandates, Licensing department, and the Diocese of Austin. Changes to the public health situation over the course of the summer or during the remaining 2020-21 school year may necessitate changes to this guidance, including additional restrictions.

Please contact Matt Figlan, Camp Director, to address issues regarding COVID-19 concerns. He may be reached at campdirector@mlfcamp.org.

Face coverings (“masks”) include non-medical grade face masks, cloth face coverings (over the nose and mouth), or full-face shields to protect eyes, nose, and mouth (no exhaust valve masks). All campers and staff will be required to correctly wear a face covering at all times during camp and when on the church property. There will be no exemptions from this rule. The camper must be wearing the mask upon dropoff so that staff can verify that a mask has been provided for the day.

The only times masks may be removed are during eating/snack time or when having a drink of water. When masks are temporarily removed for snack, they should be kept by the individual camper in a safe place or placed into a labeled Ziplock bag for temporary storage. While masks are off, it is of utmost importance that at least 6 feet of distance remain between the camper and other campers or staff. Masks must be replaced immediately after eating or drinking.

Parents and guardians should be prepared to provide face coverings that are comfortable for your child(ren). If a child tends to lose masks or dislikes the feel of them when they become damp from breath and sweat, parents should provide additional mask(s) in a labeled Ziplock bag that can be kept in the group leader’s backpack. Tightly woven cloth masks are proving to be more effective as they

can “catch” more respiratory droplets than face shields. MLF Camp will have a very limited supply of disposable masks available should a camper’s mask become unusable during the camp day. We recommend having campers practice wearing a face covering for longer periods of time if there is concern about their tolerance.

If a camper refuses to correctly wear a mask after repeated warnings, the parents/guardians will be contacted and the camper will be sent home and asked not to return.

Section 2:2 Training

All Activity Leaders, Camp Directors, and Team Directors will receive training on COVID protocols, requirements, and cleaning practices prior to the start of camp.

High school and adult volunteers will receive training prior to the week(s) they volunteer for. Because this is specific health and safety related information that has not been conveyed in previous years, no volunteer will be allowed to work at camp unless they have attended volunteer training prior to their camp week. The volunteer need not attend a training that is specific to their week, but should plan accordingly to attend a training at some other time prior to their week. (For example, a volunteer has registered to help at week 2, but will be on vacation during the preceding week. That volunteer may attend week 1 training instead. However, if the volunteer does not attend week 1 or week 2 training, they will not be allowed to volunteer during week 2.)

Campers will not receive extensive instruction on hygiene and cleaning practices, but will be regularly reminded to wash hands, use sanitizer, wipe down tables, etc.

Section 2:3 Screening Protocol

Daily health screenings will be required for each camper and staff member. The screening must be completed before the camper or staffer is allowed beyond the entrance to the building.

Camper screening will be completed during morning drop off as each camper is unloaded from their vehicle.

Staff screening (for both paid and volunteer staff) will be completed at or just inside the entrance to the building, depending upon weather.

- Campers and staff will have their temperature taken and will assure that they are in compliance with the two statements listed below before coming to camp each day. They will contact the camp and will not attend if
 - ✔ They have come into close contact with an individual who is lab-confirmed with COVID-19 or presumptive COVID-19.
 - ✔ They have COVID-19 symptoms or fever

- Families and campers should ask themselves these self-screening questions daily and check temperature before coming to camp:
 - ✔ Do I have a fever or any of the symptoms listed below?
 - ✔ Have I or anyone in my household tested positive for COVID-19?
 - ✔ Have I had any known contact with someone who tested positive for COVID - 19?
 - ✔ If you answered yes to any of these questions, then **DO NOT** come to camp. Please contact the Camp Director if you do not come to camp so we can track possible cases.

- COVID-19 Symptoms Screening
 - ✓ Cough
 - ✓ Shortness of breath or difficulty breathing
 - ✓ Chills
 - ✓ Shaking or exaggerated shivering
 - ✓ Significant muscle pain or ache
 - ✓ Headache
 - ✓ Sore throat
 - ✓ Loss of taste or smell
 - ✓ Diarrhea
 - ✓ Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
 - ✓ Have had close contact with person who is confirmed or suspected of having COVID-19

***Close Contact is defined as: 1) being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or 2) being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield; if either occurred at any time in the last 14 days at the same time, the individual was infectious. Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

Section 2:4 Communication

- Signs will be placed at all entrances to clarify when to stay home.
- Signs regarding current face covering requirements will be placed at all entrances.
- Emails regarding camp safety procedures will be sent prior to the beginning of camp.
- If a camper or staff member becomes ill with suspected or diagnosed COVID, campers and staff in close contact with them will be notified accordingly by email, while maintaining the patient's anonymity.

Section 2:5 Arrival Protocols

- A screening of campers by a staff member wearing personal protective equipment will occur before campers can enter the school building. All campers must have masks on when the screening takes place. Parents or guardians are to stay in their cars during drop-off. We REQUIRE parents and any other persons in the vehicle to wear a face covering during the arrival and screening process.
- All campers or parents/guardians must answer screening questions.
- If the health screening is approved, campers will be unloaded from the vehicle and escorted to their meeting space. At this time, parents are not able to walk campers into the building in order to reduce the number of adult-to-adult interactions. We will remove this restriction as soon as it is safe to do so.
- If the health screening is not approved, the camper must return home.
- Drop offs will be coordinated in such a way as to keep individual groups separate while waiting for camp to begin. At least one group leader will remain with each group, while other group leaders help escort each camper to the correct group. Actual enrollment numbers will help determine exactly where drop off will occur, but weather permitting, campers will be kept outside as much as possible. It is not practical to stagger drop off times as many families have campers of a wide range of ages, and many families carpool.

Section 2:6 Classroom Protocols

- Campers WILL BE required to wear their face coverings at all times while on the church campus, whether inside or outside, except as eating or drinking as described above.
- Campers will be placed in “pods” of no more than 8 campers of a similar age. They will only interact directly with other campers in the same pod. If any activities are planned for multiple pods at the same time, adequate space and sanitization techniques will still be used to effectively isolate each pod group. There will be 2-3 high school volunteers assigned to remain with each pod.

- Activity leaders and adult volunteers will be teaching each activity. Pods will generally rotate to different classrooms or activity spaces to meet up with the leader of that activity. Equipment will be cleaned as appropriate in between each pod.
- Snack time will take place outside with their assigned group and social distancing will be practiced.
- Lunch on Friday will be outside if weather allows. Otherwise we will assign different areas for each pod, and will stagger the time that different groups eat so there is adequate space to allow social distancing while masks are off. tables will be sanitized before the next group enters.
- Game time will include ONLY ONE POD AT A TIME. As per CDC guidelines, playground equipment will be cleaned on a regular basis. If multiple groups are scheduled for the same time slot, we will provide duplicate sets of equipment and ensure there is no mingling between the groups.
- Face coverings will be stored in an individual, sterile container between uses.
- Campers will bring in their own filled water bottle; if possible, please send two water bottles and please assure that they are labeled with your child's name. Water bottle refills will be done by the group leaders as needed. NO water fountains located in the building can be used as per CDC guidelines.
- A nondenominational prayer service with singing is traditionally held with the entire large group on the Friday of camp. We will not be holding a large group service indoors as we have in the past. Singing in praise and worship is a wonderful way to involve campers in prayer, but as singing has been demonstrated to be a COVID spreading behavior, it will not be allowed at camp this year. If weather conditions allow, a large group service without singing may be held outdoors. Otherwise, any prayer service will be small and conducted on a pod-by-pod basis, again without singing.
- Similarly, we will not be having the large group gather as a whole at the beginning and end of each camp day. This is a tradition that we just cannot safely continue at this time.

- The number of different activity leaders and adult volunteers that interact with groups of campers throughout the day will be kept to a minimum. However, as there will still be multiple activities for each pod every day, there will be some variety in activity leaders.
- Individual activities in the classroom or activities that encourage more space between campers and staff will be incorporated into the camp day. Group activities will be adapted to minimize physical contact and reduce shared items. Wherever possible, activities will be scheduled for outside spaces that will be identified on campus.
- Desks, doorknobs, and similar equipment will be cleaned in between each group and at the end of the day. Items such as scissors, game pieces, glue, etc. that are shared and reused will also be cleaned in between groups.
- We are planning to add additional volunteers whose main/only role is to work on cleaning in between each group.
- Our traditional sing-along camp song will either not be used or will be done in individual groups with signing rather than singing.
- At this time, we are not planning any whole-camp gathering as we traditionally have done. If it is deemed appropriate to have any activity for the entire camp, it will be done outside with spacing between pods enforced.

Section 2:7 Hallway Protocols

- Walking through hallways will be minimized and maintaining social distancing (6 ft. apart from each other) will be strictly enforced.
- Taped arrows on the floor and posters will assist with directions and one-way rules.
- Face coverings **MUST** be worn in the hallways.

Section 2:8 Lunch/Snack Protocols

- Hand sanitizer will be provided. Opportunities to wash hands will be provided and encouraged.
- Snacks will be served outside if weather allows. If weather requires inside snack time, ample personal space will be provided.
- Campers will not share food.
- Friday lunch will be served in areas allowing ample personal space.

Section 2:9 Hand Washing Protocols

- Suggested times to wash hands: before and after eating snack and lunch, after recess, before leaving for the end of the day. (Campers will sanitize immediately upon entering school in the morning.)
- Hand sanitizer will be available in each classroom and work space.
- Tissues will be provided in classrooms and common areas to encourage campers and staff to cover coughs and sneezes with a tissue, and if not available, to cover with their elbows. Used tissues will be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds, or hand sanitizer will be used.

Section 2:10 Games

General Protocols

Safety Protocols in Place:

- 1) Face Shields or face coverings are still required during game times. Teachers and campers may wear gloves if they choose.
- 2) Hand sanitizer will be available for campers, volunteers, and adults.
- 3) Maintain one group of campers at a time when playing in each designated recess area.
- 4) Items that cannot be adequately cleaned or disinfected will not be used.

Section 2:11 Dismissal Protocols

- Wash hands before leaving
- Campers and staff will maintain social distancing during dismissal by sidewalk markings throughout the campus.
- Campers will be dismissed outside and will be loaded into their vehicles by staff who will be wearing PPE.
- Parents are to remain in their cars during dismissal.
- Parents and any other person in the vehicle **MUST** wear a face mask as campers are being loaded into their vehicles.
- Children will also be required to wear a face mask while being loaded into their vehicles.
- The logistics of dismissal will be similar to that of drop off. Groups will be spaced apart as much as possible, and the location will be the same as that of drop off.
- Walking in to the building to pick up campers has been suspended. The only exceptions are for parents picking up children who are ill. If a parent must enter the building for ANY reason, they will have to follow the screening procedures.
- Volunteers will mark individual campers off as having been picked up. We will not have parents sign out the campers.

Section 3: Illness Protocol

When to stay home (self-isolate)

- If you have symptoms of COVID-19
- If you have tested positive for COVID-19 or you were exposed to someone with COVID-19 within the last 14 days
- Notify the Preschool Director at your earliest opportunity so cases can be tracked.

When a staff/faculty or camper should be sent home:

- If fever is above 100
- If fever is 99.0 - 99.9, check fever every 30 minutes. If fever increases, send home
- If unresolved coughing, fatigue, headache, new onset diarrhea, or other COVID-19 symptoms are present

Any camper who reports feeling feverish should have temperature checked immediately.

Campers will be immediately separated when they show COVID-19 symptoms while at school until the camper can be picked up by a parent or guardian. If there are multiple ill campers, they will be placed in separate areas while waiting for parent pickup.

Any individuals—including teachers, staff, campers, or other campus visitors— who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:

In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:

1. At least three days (72 hours) have passed since recovery (resolution of fever without the use of fever reducing medications); and
2. the individual has complete resolution in symptoms (e.g., cough, congestion, etc); and
3. at least ten days have passed since symptoms first appeared

In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID- 19 is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.

If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain

a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.

If there is a positive case for COVID whether volunteer, staff, or camper, the school must identify any individuals who had regular or close contact with the affected participant. This will include the entire pod (campers, volunteers and staff) and potentially other volunteers and staff. If those staff and/or the campers interacted with other campers or staff on a regular basis or came in close contact with them, those campers and staff should be considered potentially exposed as well and should be screened for symptoms and should self-isolate for the recommended period of time given by the Williamson County Health District. In the event class is in self-isolation due to exposure, distance learning will take place in lieu of being in the classroom.

Written notification will be sent if a positive COVID-19 case is identified among school participants (volunteers, staff, or campers). For campers, such written notification is to be provided to the parents or guardians of the campers. The school must also notify the Travis County Health District and the Licensing department within 24 hours of receiving information about a positive case on campus.

Any camper, volunteer, or staff member who has had close contact with someone, to include family members or anyone in the community, who is lab confirmed to have COVID-19 (or experienced any of the symptoms of COVID-19) should self-isolate for the 14 day incubation period and will not be allowed on campus. They should be screened at the end of the 14 days, if they do not experience any COVID-19 symptoms during that period, they can return to school. If they experience symptoms, they must self-isolate until the conditions outlined above have been met.

The camp community will be informed when a camper, staff member, or visitor has a confirmed case of COVID-19. To respect the privacy of our community members, only required information will be shared which is unlikely to include names of ill persons.

Section 4: Visitor/ Volunteer Procedures

At this time, only adults essential to camp operation will be allowed into the building to reduce the number of adult-to-adult interactions. We will lift these restrictions as soon as it is safe to do so. All adults will be required to wear a face covering to enter.

All adults essential to the operation of the school will be screened to determine

if: 1- They have any of the symptoms below

- COVID-19 Symptoms

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Significant Muscle pain or ache
- Headache
- Sore throat
- Shaking or exaggerated shivering
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees.

2- They have been in close contact with an individual who is lab confirmed with COVID 19.

All adults will have their temperature checked. Any individual who fails these screening criteria will not be allowed to enter the school building.

Section 5: Cleaning of Facilities

- School areas will be cleaned daily. A set time with the cleaning crew will be established.
- Daily cleaning will consist of both routine cleaning and disinfecting.
Routine cleaning with soap and water removes germs and dirt from surfaces and should be done daily and if any surfaces are visibly dirty.
- Cleaning crew will disinfect the following frequently touched surfaces daily:
Bathroom counters, sinks, toilets, faucets, handles, phones, laptops, keyboards, entrance and exit doors, classroom desks and tables
- Staff/Campers will wipe desks, tables, individual laptops, door knobs, light switches and phones as well as shared items used in the classroom regularly with wipes and disinfectant spray.
- Custodians will clean common surfaces throughout the school day to include school door knobs, bathroom sinks and faucets, light switches, entrance and exit doors.
- P.E. equipment will be cleaned between each class.

Section 6: Closure

We will continue to monitor COVID-19 closely, utilizing CDC and childcare industry expert guidance as well as guidance from our Pastor and the Austin Diocese. We will make EVERY effort possible to assure that our camp is a safe, healthy, happy, fun, loving learning environment!